NEIGHBOURHOOD ORGANIZER INFORMATION SHEET

Able Neighbours 2.0 | One organizer • One unified document • Offline use only

01 AREA & ORGANIZER DETAILS

Neighbourhood / block / section: _____

Streets / boundaries covered: _____

Primary organizer / telephone: _____

Backup organizer / telephone: _____

Last reviewed / updated: _____

02 IMMEDIATE EMERGENCY PRIORITIES

At the first sign of a serious incident: assess personal safety; contact emergency services when available; check people who requested assistance; activate local communications. Do not enter unsafe buildings or attempt hazardous rescues.

Priority / concern	Where / who to contact	Action / assigned person

03 CRITICAL MEETING & COMMUNICATION DETAILS

Primary safe meeting location: _____

Alternative meeting location: _____

Primary communications / check-in method: _____

Backup communications (radio, runner, etc.): _____

04 NEIGHBOURHOOD SNAPSHOT

Approx. households / residents: _____

Known access barriers / local hazards: _____

Nearby section organizer / mutual aid contact: _____

PEOPLE & LOCAL CAPABILITIES

Record only information people have agreed to share. Use practical descriptions of help needed, not medical diagnoses.

05 CONFIDENTIAL CONTACTS & REQUESTED ASSISTANCE

Include full address when voluntarily provided and genuinely useful for locating someone in an emergency.

Name / household	Address / location	Contact / backup	Requested check-in or assistance

06 VOLUNTEERS & USEFUL SKILLS

Examples: first aid, trades, repairs, cooking, childcare, language support, logistics, radio operation.

Name / contact	Skill / help offered	Availability / limits

07 VOLUNTARILY AVAILABLE EQUIPMENT & RESOURCES

Examples: generator, water filtration, tools, cooking facilities, transport, charging, accessible shelter. Do not inventory private possessions not offered for use.

Resource / offer	Owner / contact	Location or access arrangement

READINESS & ACTION RECORD

08 HOUSEHOLD & BLOCK READINESS

Mark current status: [ ] Known [ ] Needs attention [ ] Not yet assessed
[ ] Contact / check-in method established [ ] Backup communications identified
[ ] People requesting help have a check-in plan [ ] Meeting location identified
[ ] 72-hour water / food needs considered [ ] Power-outage needs considered
[ ] Transport / mobility barriers considered [ ] Nearby block mutual aid discussed

09 NEIGHBOURHOOD STRENGTHS, GAPS & RISKS

Strengths / resources already available	Gaps / barriers / actions needed

10 LOCAL ACTIONS & FOLLOW-UP

Task / action	Responsible person	Status / date

11 ORGANIZER NOTES / UPDATES

_____

_____

_____

_____

PRIVACY & HANDLING — KEEP THIS DOCUMENT LOCAL

This sheet is an organizer-held paper reference, not a website submission. Participation and each shared detail are voluntary. Explain the purpose before recording information; do not collect diagnoses, medication lists, or unrelated personal details. Keep the sheet secured and accessible only to authorized local organizers. Do not photograph, post, or circulate it without permission. Correct or remove information on request; destroy outdated copies securely. In immediate danger, call emergency services where available.